

Introduction

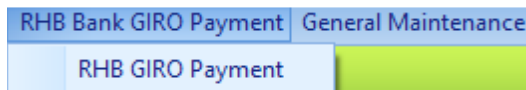
Autocount GIRO plugin enable you to upload your E-banking payment instruction in a batch base on your Payment Voucher instruction in Autocount accounting system. It eliminates the need for repeated data entry into your Internet banking system and eliminate manual processing of cheques. It definitely cut down the processing time of payment disbursement and reduce the data entry error cause by human mistake.

If you wish to know about this plugin, please do not hesitate to **contact our support line or speak to our consultant @ 603-6275 2718**. Thank you.

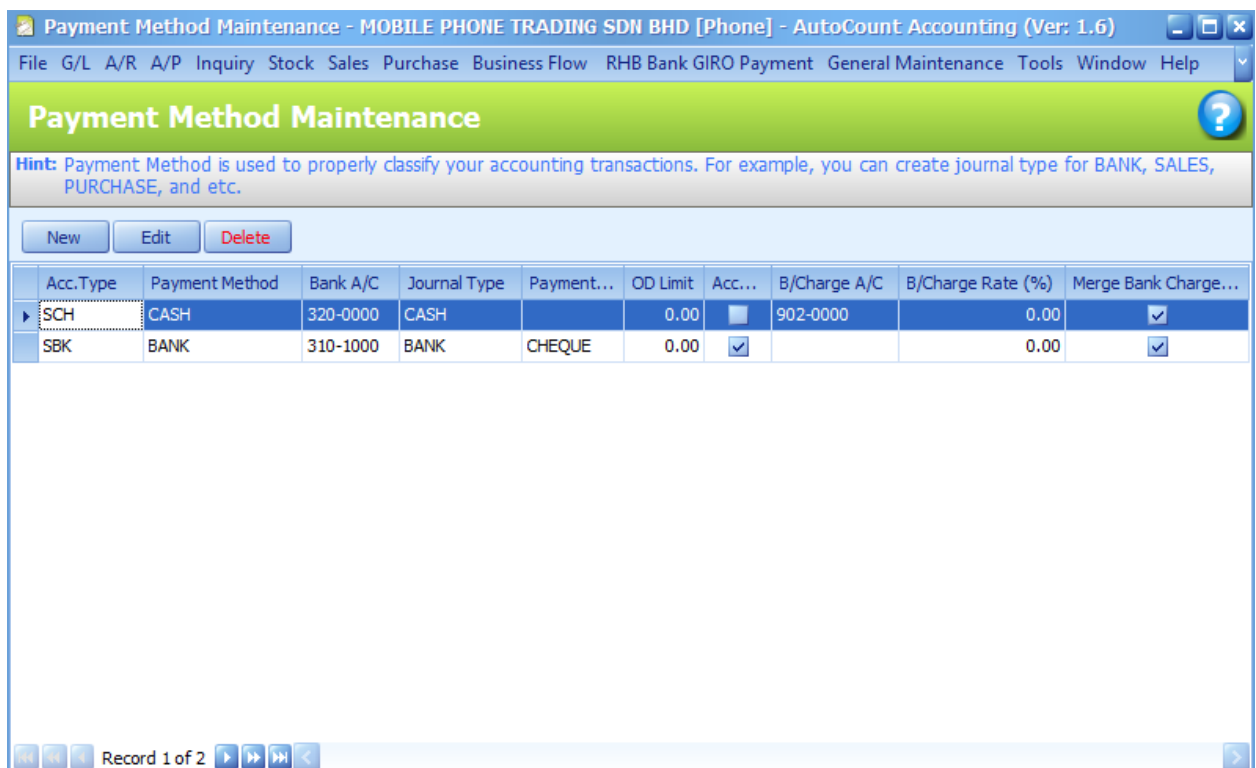
RHB Bank GIRO Payment Plug-in

Step for using RHB Bank GIRO Payment Plug-in

1. Interface of RHB Bank GIRO Payment



2. Setting for Payment Method Maintenance



Payment Method Maintenance

Payment Method Type: Bank Deposit Cash Active

Payment Method: CASH Journal Type: CASH

Bank/Cash Account: 320-0000

Payment By: Payment Type: Cash

Overdraft Limit: 0.00 (If this is an overdraft bank account, please specify the overdraft limit)

Need to specify additional information such as cheque number or credit card number

Bank Charge

Bank Charge Account: 902-0000 Min. Bank Charge: 0.00

Bank Charge Rate: 0.00 % (Bank Charge Amount will be automatically calculated by this percentage)

Merge Bank Charge Transaction In Bank Reconciliation

Document Numbering Format

Payment Document Numbering Format: PV Default

Receipt Document Numbering Format: RV Default

GIRO Payment Bank: RHB

RHB Bank GIRO Setting

Corporate ID: 123456

Corporate Name: Auto Count Sdn Bhd

Debiting Acc. No.: 123456789

Business Reg. No.: 1029

Contact Number: 0163258754

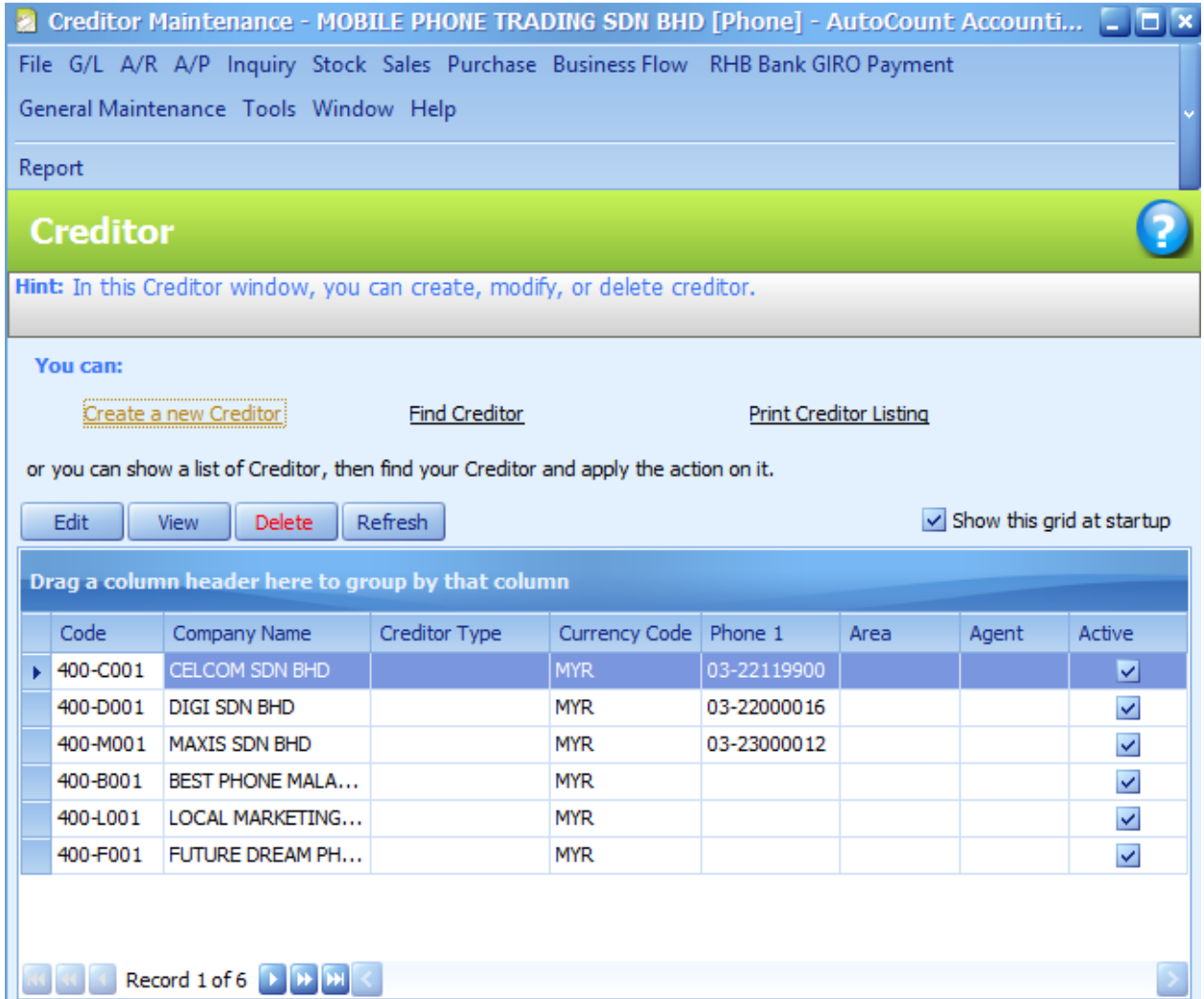
Mailing Address1: Mid Valley

Mailing Address2: Kelang

OK Cancel

Payment Method Maintenance is under General Maintenance. The user is required to edit each payment method and choose GIRO Payment Bank for each of them. The screen capture of RHB Bank Setting is shown inside Payment Method Maintenance, the user is required to fill in all the RHB Bank information before utilizing RHB Bank GIRO Payment to generate GIRO Payment file.

3. Setting for Creditor Maintenance



Creditor

Hint: In this Creditor window, you can create, modify, or delete creditor.

You can:

[Create a new Creditor](#) [Find Creditor](#) [Print Creditor Listing](#)

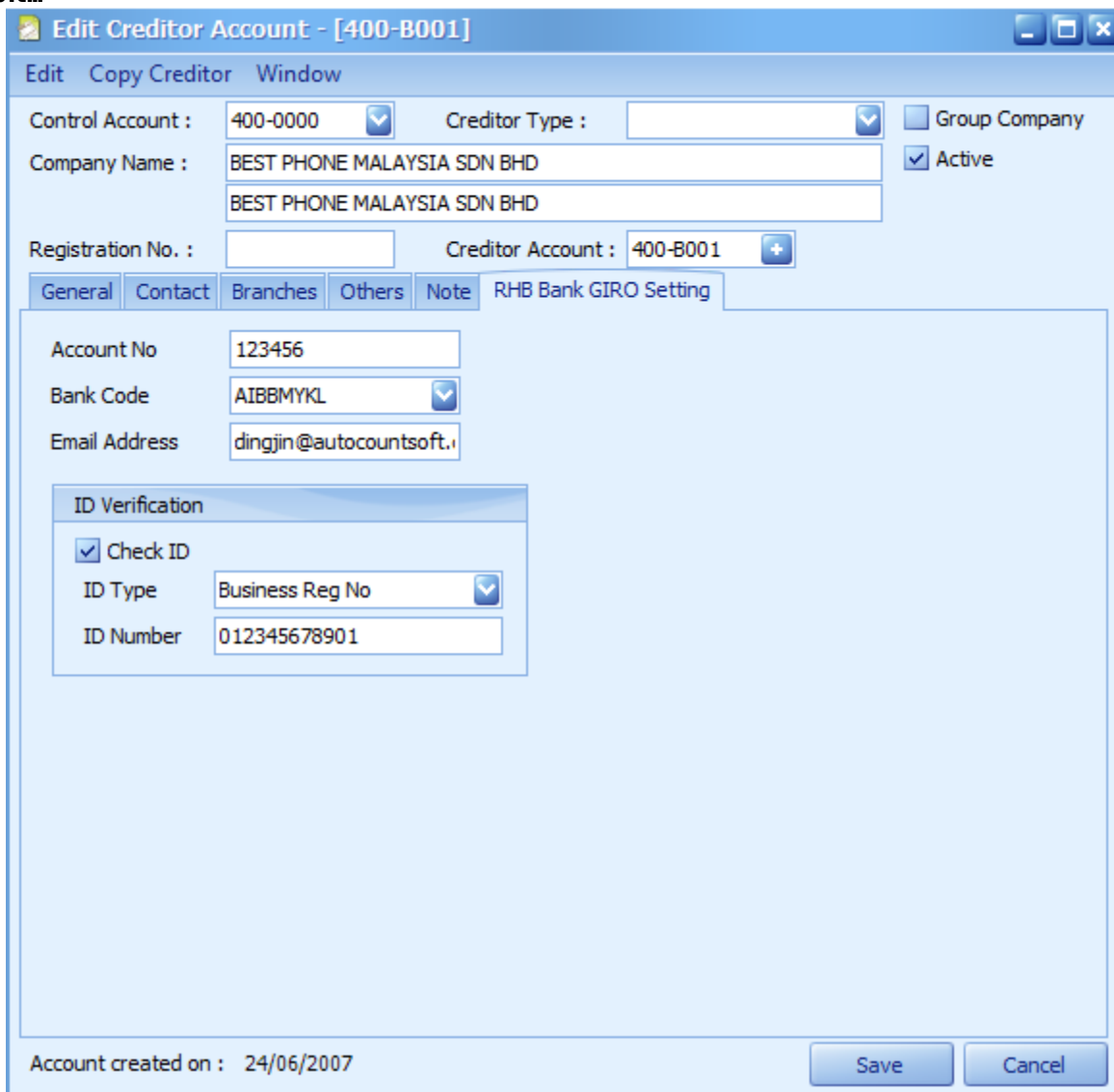
or you can show a list of Creditor, then find your Creditor and apply the action on it.

 Show this grid at startup

Drag a column header here to group by that column							
Code	Company Name	Creditor Type	Currency Code	Phone 1	Area	Agent	Active
▶ 400-C001	CELCOM SDN BHD		MYR	03-22119900			<input checked="" type="checkbox"/>
400-D001	DIGI SDN BHD		MYR	03-22000016			<input checked="" type="checkbox"/>
400-M001	MAXIS SDN BHD		MYR	03-23000012			<input checked="" type="checkbox"/>
400-B001	BEST PHONE MALA...		MYR				<input checked="" type="checkbox"/>
400-L001	LOCAL MARKETING...		MYR				<input checked="" type="checkbox"/>
400-F001	FUTURE DREAM PH...		MYR				<input checked="" type="checkbox"/>

Record 1 of 6

Creditor Maintenance is under A/P. This step aims to complete RHB Bank GIRO setting for Creditor and the user is required to fill in all necessary information before using RHB Bank GIRO Payment.



Edit Creditor Account - [400-B001]

Edit Copy Creditor Window

Control Account : 400-0000 Creditor Type :
 Group Company
 Active

Company Name : BEST PHONE MALAYSIA SDN BHD
 BEST PHONE MALAYSIA SDN BHD

Registration No. : Creditor Account : 400-B001

General Contact Branches Others Note RHB Bank GIRO Setting

Account No 123456
 Bank Code AIBBMYKL
 Email Address dingjin@autocountsoft.i

ID Verification

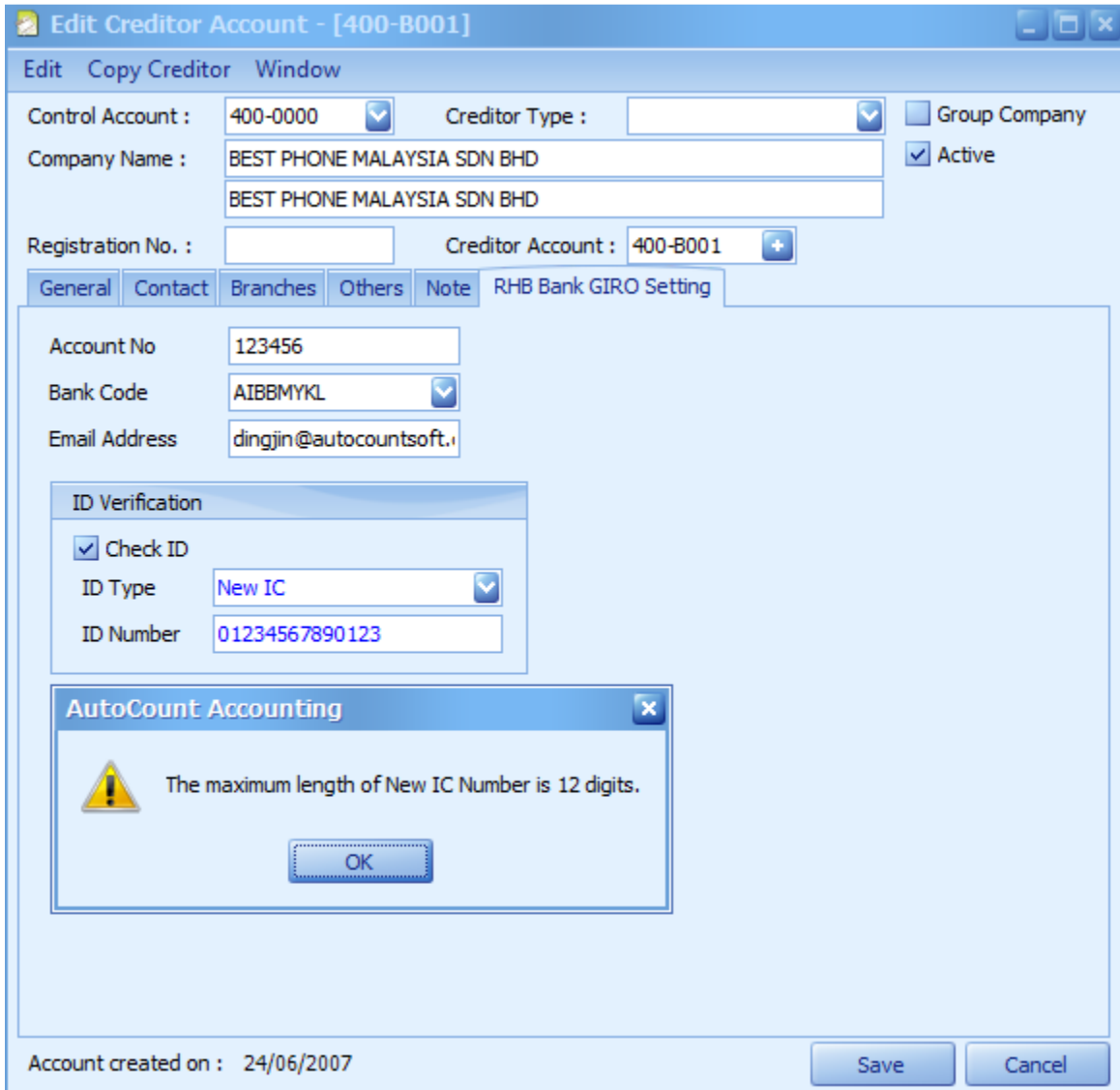
Check ID
 ID Type Business Reg No
 ID Number 012345678901

Account created on : 24/06/2007 Save Cancel

The user is required to fill in Bank Code from the bank code list. For ID Verification, if the user ticks the **【Check ID】**, ID Type and ID Number are required to fill in. However, each ID type has different length of ID number, the detailed description is depicted as below:

ID Type	Max Field Length
New IC	12
Old IC	8
Bus. Reg. No	15
Police / Army ID / Passport No	15

If the length of ID number doesn't match respective ID Type, the prompt will show the error message. It's shown as below:



The screenshot shows the 'Edit Creditor Account - [400-B001]' window. The 'ID Verification' section is active, with 'Check ID' checked, 'ID Type' set to 'New IC', and 'ID Number' set to '01234567890123'. An error message dialog box titled 'AutoCount Accounting' is displayed, stating: 'The maximum length of New IC Number is 12 digits.' The dialog box has an 'OK' button. At the bottom of the main window, there are 'Save' and 'Cancel' buttons, and the text 'Account created on : 24/06/2007'.

4. Setting for Cash Book Entry

Cash Book - MOBILE PHONE TRADING SDN BHD [Phone] - AutoCount Accounting (Ver: 1.6)

File G/L A/R A/P Inquiry Stock Sales Purchase Business Flow RHB Bank GIRO Payment General Maintenance
Tools Window Help

Report

Cash Book

Hint: In this Cash Book window, you can create, modify, or delete Cash Transaction.

You can:

[Create a new Cash Transaction](#) [Find Cash Transaction](#) [Print Cash Transaction Listing](#)

or you can show a list of Cash Transactions, then find your Cash Transaction and apply the action on it.

Show this grid at startup

Drag a column header here to group by that column

Doc. No.	Date	T...	Pay To/Receive F...	Description	Curr	Curr. R...	Net Total	Local Ne...	Cancelled
PV-000024	30/06/2007	PV			MYR	1.000000			
PV-000023	27/06/2007	PV	BEST PHONE MAL...		MYR	1.000000	500,00...	500,000.00	
PV-000022	25/06/2007	PV	FUTURE DREAM P...		MYR	1.000000	131,80...	131,800.00	
PV-000020	22/06/2007	PV	POS OFFICE		MYR	1.000000	2,174.00	2,174.00	
PV-000021	13/06/2007	PV	BEST PHONE MAL...		MYR	1.000000	16,650.00	16,650.00	
OR-000005	12/06/2007	OR	P2P MARKETING S...		MYR	1.000000	10,000.00	10,000.00	
PV-000019	06/06/2007	PV	TELEKOM		MYR	1.000000	918.00	918.00	
PV-000018	30/05/2007	PV	MR. DAVID		MYR	1.000000	3,200.00	3,200.00	
							7,268,...	7,268,5...	

Record 1 of 33

New Payment Voucher - [Next Possible No: PV-000029]

Edit Copy Voucher View Window

Pay To: Voucher No: <<New>>

Description: Date: 21/06/2007

Currency Code: MYR Currency Rate: 1.000000 2nd Voucher No:

Payment Voucher

Payment Method	Cheque No.	Payment Amount	Bank Charge	To Bank Rate	Payment By	Is RCHQ.	RCHQ. Date
BANK	100013	0.00	0.00	1.000000	CHEQUE	<input type="checkbox"/>	

Record 1 of 1

Bank Account Balance for BANK as at 21/04/2014 is RM 5,351,811.00 Total Payment: 0.00

Main External Link Note RHB Bank GIRO Setting

Account No: 123456

Bank Code: PHBMMYKL

Email Address: dingjin@autosoft.com

ID Verification

Check ID

ID Type: New IC

ID Number: 012345678912

After save, proceed with new Payment Voucher

Save Save & Preview Save & Print Cancel

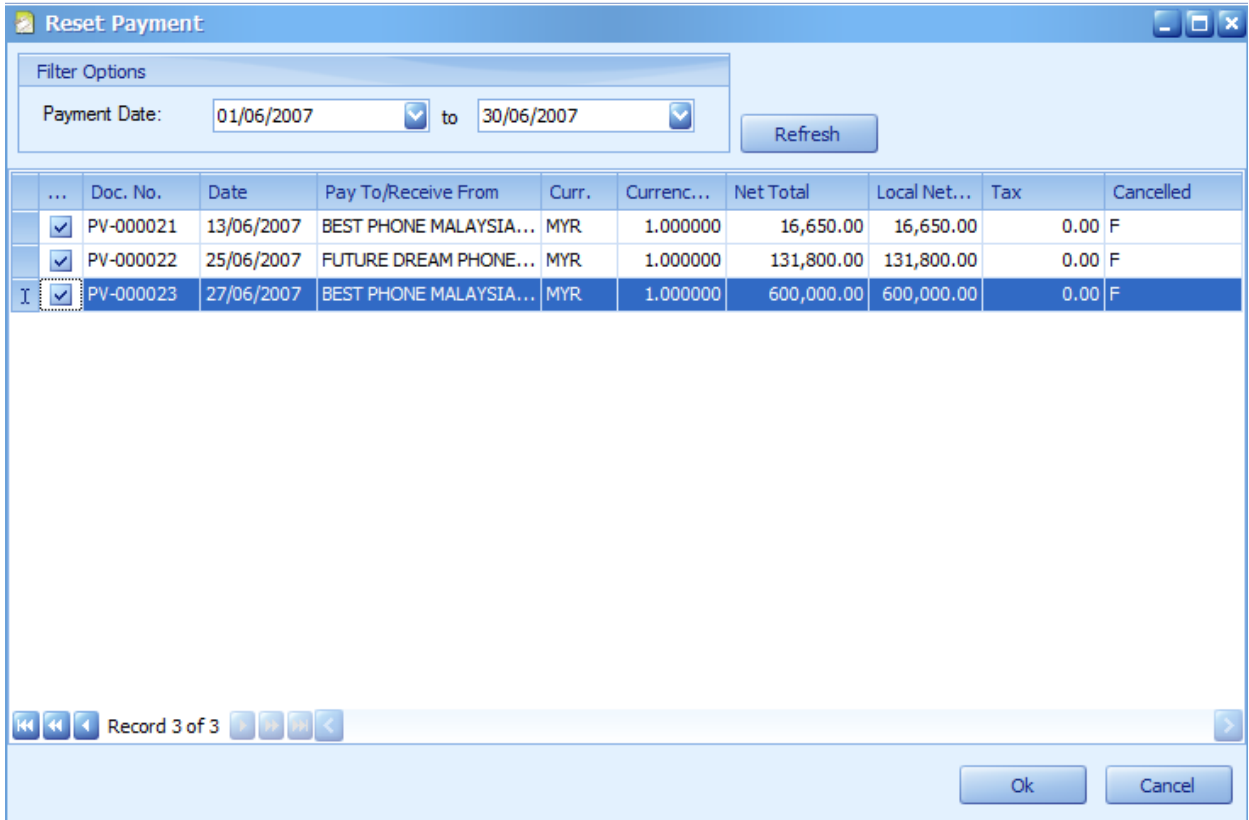
Cash Book is under G/L. The purpose of this step is to do RHB Bank GIRO setting for Cash Book. The user can create new Cash Book Payment Voucher or edit current payment. The RHB Bank Setting control in Cash Book Payment Voucher will be displayed if the user chooses the payment method which is required to maintain the Bank Setting in Payment Method Maintenance.

5. RHB Bank GIRO Payment

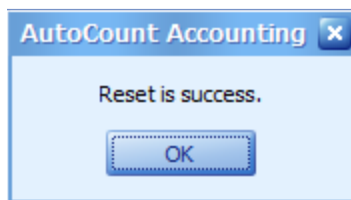
- Open the RHB Bank GIRO Payment and press the **【Inquiry】** button to display the records based upon your filter options. And then select required records to Export as DAT file. The selected record must be same payment method.
- Payment Date Option can be utilized to set the date for the transfer payment.

Once the user presses **【Export as DAT】** button, the above dialog box will be displayed and then the user can choose the particular destination to save the txt file.

6. Reset Payment



...	Doc. No.	Date	Pay To/Receive From	Curr.	Currenc...	Net Total	Local Net...	Tax	Cancelled
<input checked="" type="checkbox"/>	PV-000021	13/06/2007	BEST PHONE MALAYSIA...	MYR	1.000000	16,650.00	16,650.00	0.00	F
<input checked="" type="checkbox"/>	PV-000022	25/06/2007	FUTURE DREAM PHONE...	MYR	1.000000	131,800.00	131,800.00	0.00	F
<input checked="" type="checkbox"/>	PV-000023	27/06/2007	BEST PHONE MALAYSIA...	MYR	1.000000	600,000.00	600,000.00	0.00	F



The Reset Payment interface is showed as above when pressing the **【Reset Payment】** Button. The user can view all exported records by clicking Refresh button and then select the corresponding records to reset. Once the reset payment is successfully done, another prompt will show the successful message to inform the user.

7. Output of the Dat file

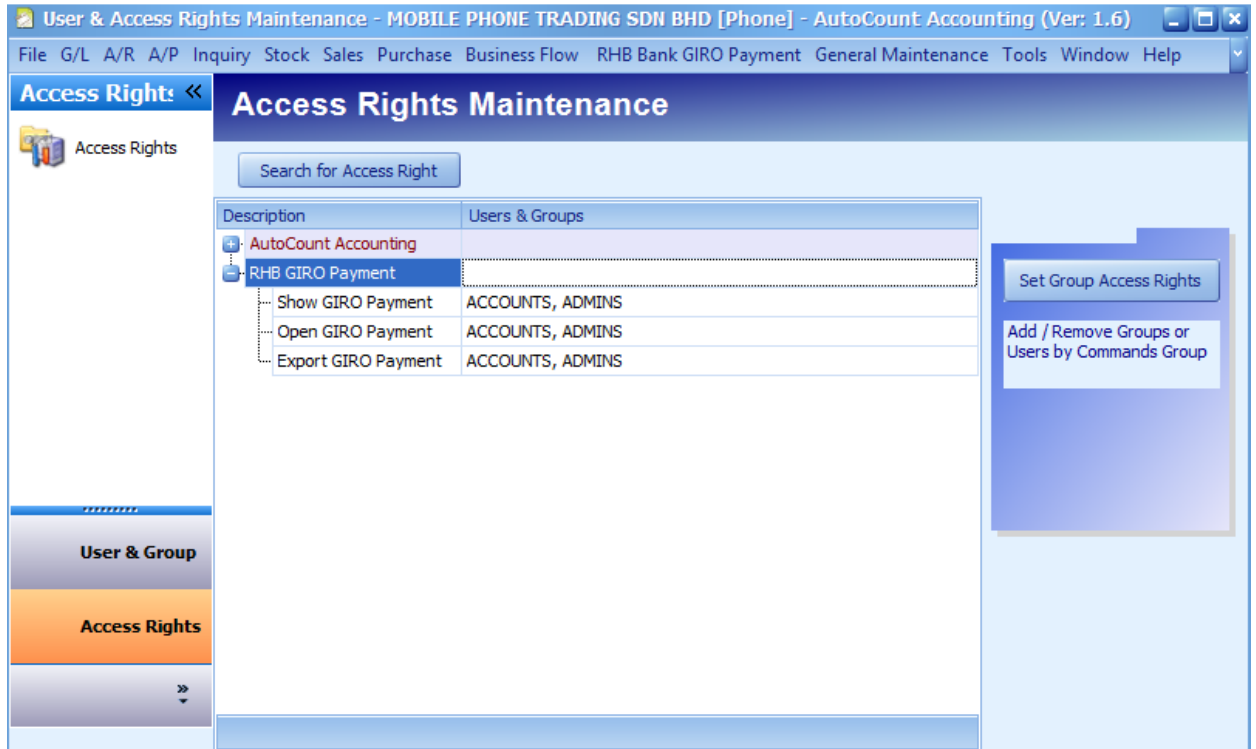
```

epay_123456_21042014_001.dat - Notepad
File Edit Format View Help
00ePayment123456AutoCount Sdn Bhd          0000012345678921042014001
000000648450001029          016325454          Mid Valley          Kelang

300001          00000001665000AIBBMYKL          1BEST PHONE MALAYSIA SDN BHD
123456          012345678901          00000001665000PV000021

05dingjin@autocountsoft.com
300002          00000013180000BMMBMYKL          1FUTURE DREAM PHONE SDN BHD
654321          012345678912
  
```

8. Access Rights



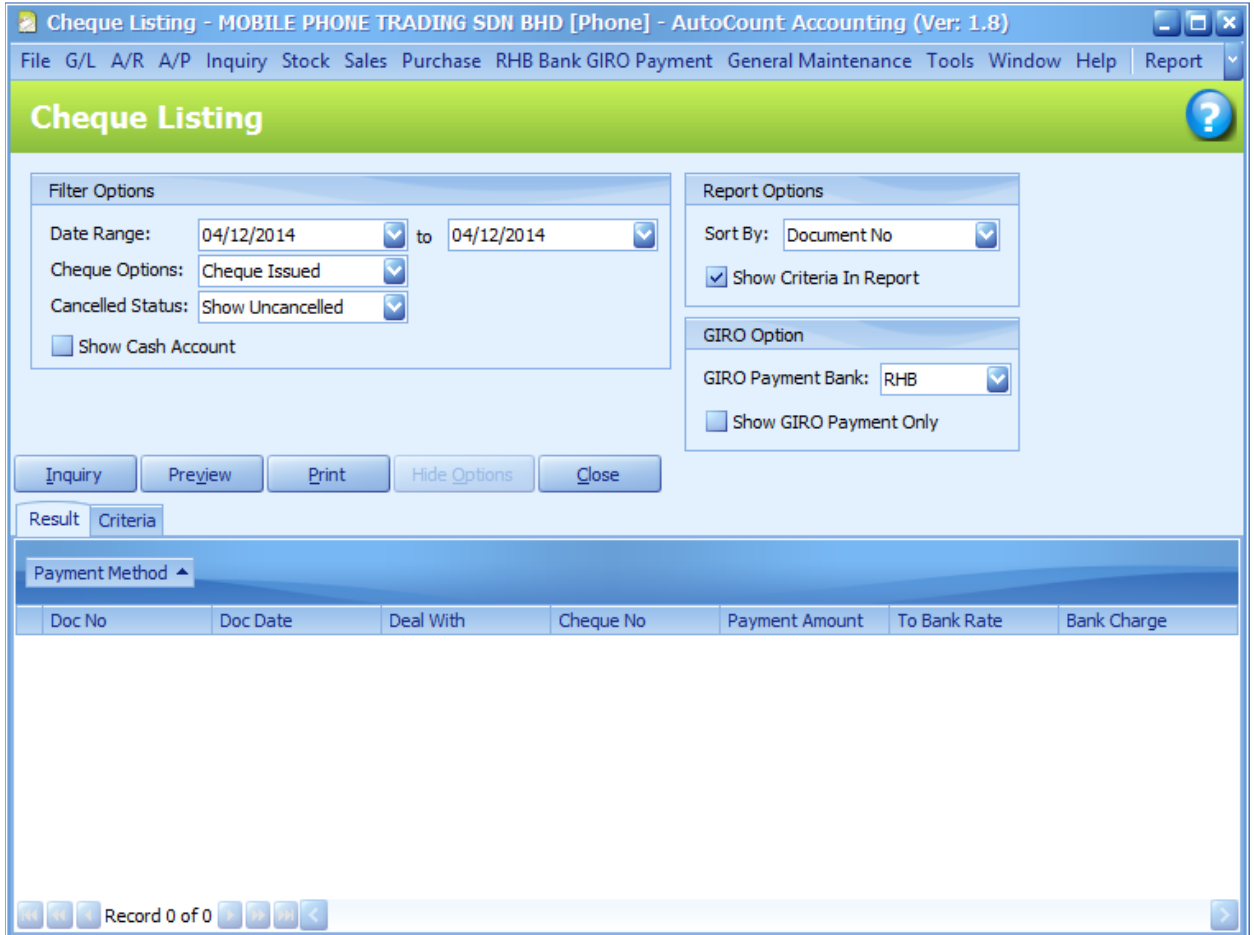
The user only can be allowed to use the GIRO payment function when having the valid access rights.

【Show GIRO payment】 refers to the user who can show the GIRO payment;

【Open GIRO payment】 refers to the user who user can open it;

【Export GIRO payment】 refers to the user who can export the file.

9. Cheque Listing Report



Cheque Listing

Filter Options

Date Range: 04/12/2014 to 04/12/2014

Cheque Options: Cheque Issued

Cancelled Status: Show Uncancelled

Show Cash Account

Report Options

Sort By: Document No

Show Criteria In Report

GIRO Option

GIRO Payment Bank: RHB

Show GIRO Payment Only

Inquiry Preview Print Hide Options Close

Result Criteria

Doc No	Doc Date	Deal With	Cheque No	Payment Amount	To Bank Rate	Bank Charge
Record 0 of 0						

User can use the Cheque Listing Report to view the transaction generated by GIRO Payment. They are required to select the RHB in GIRO Option and tick the Show GIRO Payment Only to view the GIRO Payment Transaction.