

Introduction

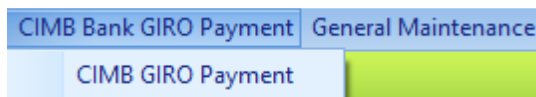
Autocount GIRO plugin enable you to upload your E-banking payment instruction in a batch base on your Payment Voucher instruction in Autocount accounting system. It eliminates the need for repeated data entry into your Internet banking system and eliminate manual processing of cheques. It definitely cut down the processing time of payment disbursement and reduce the data entry error cause by human mistake.

If you wish to know about this plugin, please do not hesitate to **contact our support line or speak to our consultant @ 603-6275 2718**. Thank you.

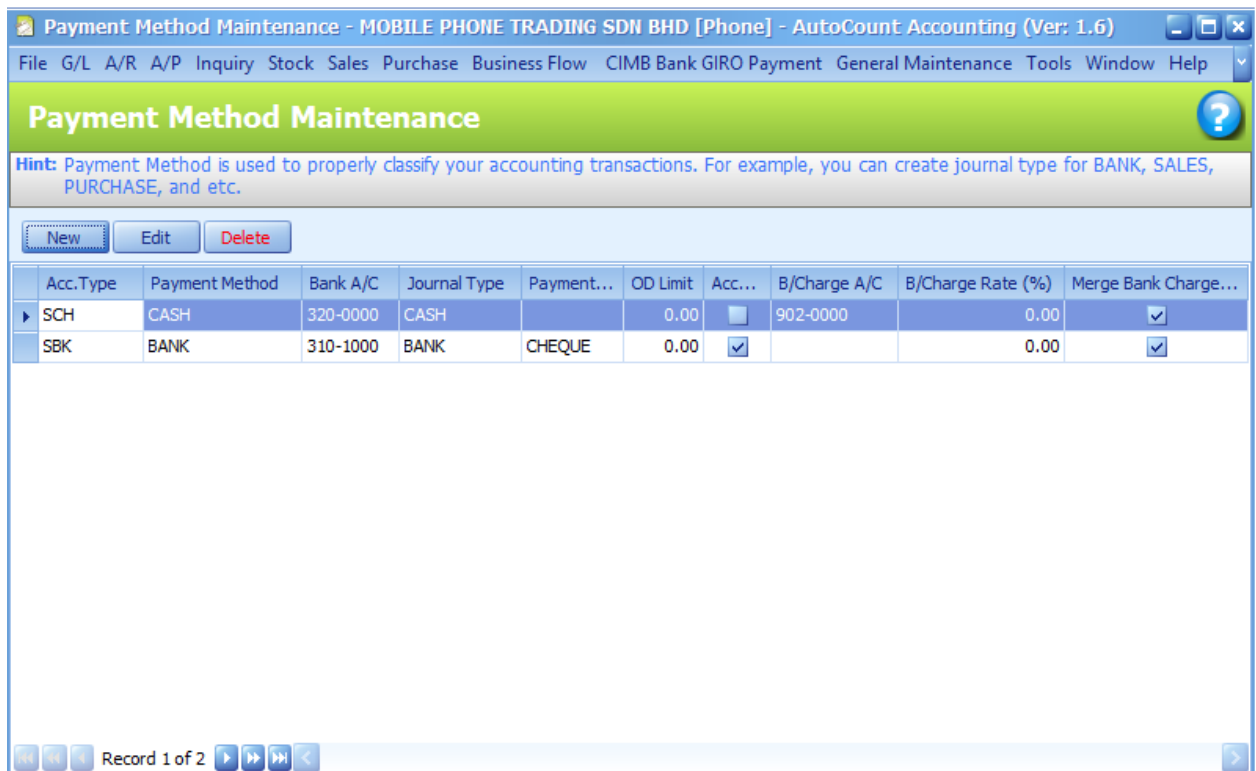
CIMB Bank GIRO Payment Plug-in

Step for using CIMB Bank GIRO Payment Plug-In

1. Interface of CIMB Bank GIRO Payment



2. Setting for Payment Method Maintenance



Payment Method Maintenance

Payment Method Type: Bank Deposit Cash Active

Payment Method: CASH Journal Type: CASH

Bank/Cash Account: 320-0000 Payment By: Payment Type: Cash

Overdraft Limit: 0.00 (If this is an overdraft bank account, please specify the overdraft limit)

Need to specify additional information such as cheque number or credit card number

Bank Charge

Bank Charge Account: 902-0000 Min. Bank Charge: 0.00

Bank Charge Rate: 0.00 % (Bank Charge Amount will be automatically calculated by this percentage)

Merge Bank Charge Transaction In Bank Reconciliation

Document Numbering Format

Payment Document Numbering Format: PV Default

Receipt Document Numbering Format: RV Default

GIRO Payment Bank: CIMB

CIMB Bank GIRO Setting

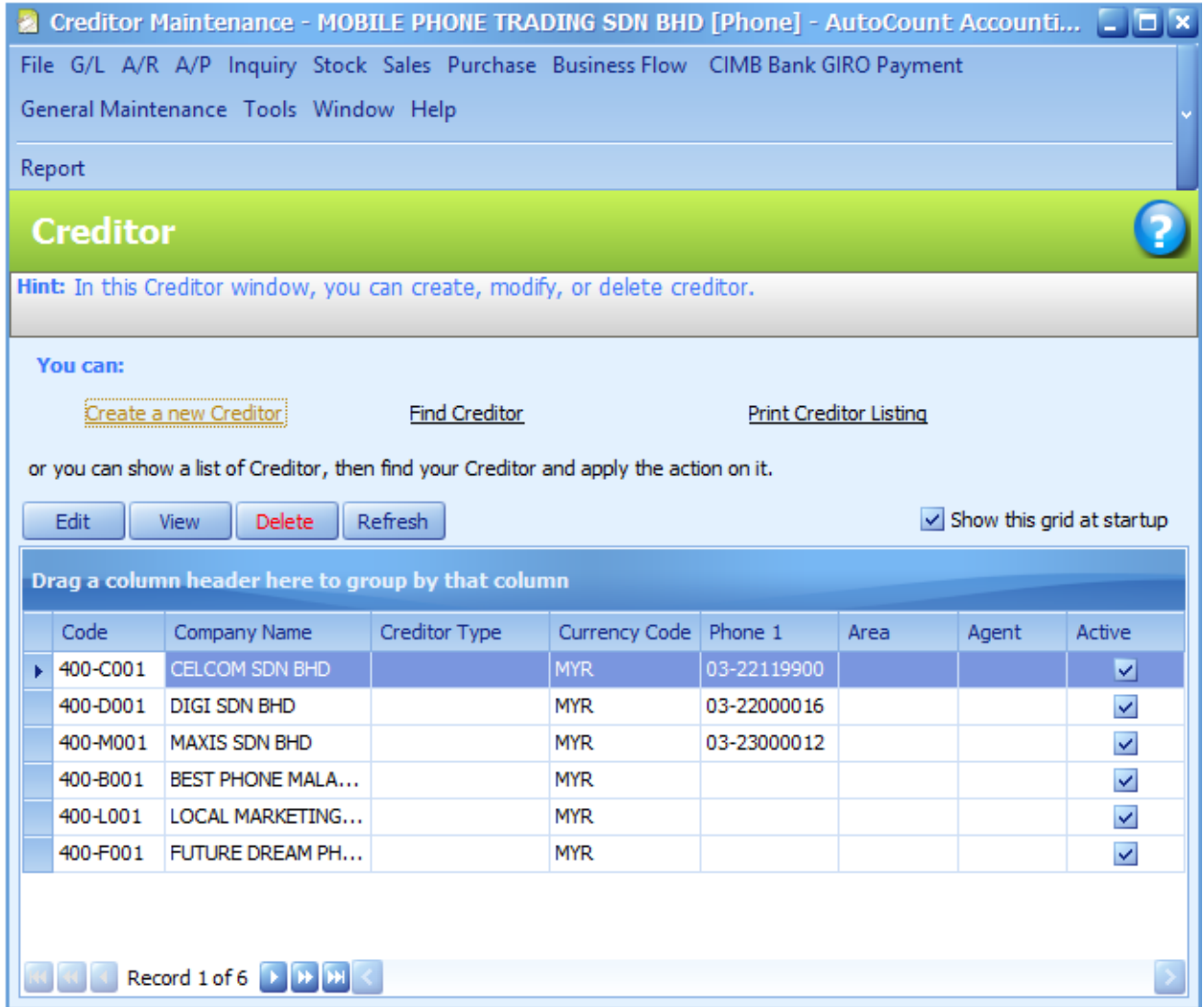
Organization Code: 12345

Organization Name: AutoCount |

OK Cancel

Payment Method Maintenance is under General Maintenance. The user is required to edit each payment method and choose GIRO Payment Bank for each of them. The screen capture of CIMB Bank Setting is shown inside Payment Method Maintenance, the user is required to fill in all the CIMB Bank information before utilizing CIMB Bank GIRO Payment to generate GIRO Payment file.

3. Setting for Creditor Maintenance



Creditor

Hint: In this Creditor window, you can create, modify, or delete creditor.

You can:

[Create a new Creditor](#) [Find Creditor](#) [Print Creditor Listing](#)

or you can show a list of Creditor, then find your Creditor and apply the action on it.

 Show this grid at startup

Drag a column header here to group by that column

Code	Company Name	Creditor Type	Currency Code	Phone 1	Area	Agent	Active
400-C001	CELCOM SDN BHD		MYR	03-22119900			<input checked="" type="checkbox"/>
400-D001	DIGI SDN BHD		MYR	03-22000016			<input checked="" type="checkbox"/>
400-M001	MAXIS SDN BHD		MYR	03-23000012			<input checked="" type="checkbox"/>
400-B001	BEST PHONE MALA...		MYR				<input checked="" type="checkbox"/>
400-L001	LOCAL MARKETING...		MYR				<input checked="" type="checkbox"/>
400-F001	FUTURE DREAM PH...		MYR				<input checked="" type="checkbox"/>

Record 1 of 6

Creditor Maintenance is under A/P. This step aims to complete CIMB Bank GIRO setting for Creditor and the user is required to fill in all necessary information before using CIMB Bank GIRO Payment.

Edit Creditor Account - [400-B001]

Edit Copy Creditor Window

Control Account : 400-0000 Creditor Type : Group Company

Company Name : BEST PHONE MALAYSIA SDN BHD Active

BEST PHONE MALAYSIA SDN BHD

Registration No. : Creditor Account : 400-B001

General Contact Branches Others Note CIMB Bank GIRO Setting

Account No 123456789

BNM Code 08

Beneficiary ID 516515615656ABCabc

Account created on : 24/06/2007

The user is required to fill in Bank Code from the bank code list. The user is allowed to key in alphanumeric value for Beneficiary. The beneficiary ID field should contain the Beneficiary IC, Business Registration or Passport Number. If the length of ID number is over 20 digits, the prompt will show the error message. It's shown as below:



J-TECH SYSTEM

Edit Creditor Account - [400-F001]


Edit Copy Creditor Window

Control Account : 400-0000 Creditor Type : Group Company
Company Name : FUTURE DREAM PHONE SDN BHD Active
FUTURE DREAM PHONE SDN BHD
Registration No. : Creditor Account : 400-F001 +

General Contact Branches Others Note CIMB Bank GIRO Setting

Account No 987654321
BNM Code 32
Beneficiary ID 8101151511Abc %

AutoCount Accounting

 Beneficiary ID must be alphanumeric and no spacing.

OK

Account created on : 24/06/2007 Save Cancel

4. Setting for Cash Book Entry

Cash Book - MOBILE PHONE TRADING SDN BHD [Phone] - AutoCount Accounting (Ver: 1.6)

File G/L A/R A/P Inquiry Stock Sales Purchase Business Flow CIMB Bank GIRO Payment
General Maintenance Tools Window Help

Report

Cash Book

Hint: In this Cash Book window, you can create, modify, or delete Cash Transaction.

You can:

[Create a new Cash Transaction](#) [Find Cash Transaction](#) [Print Cash Transaction Listing](#)

or you can show a list of Cash Transactions, then find your Cash Transaction and apply the action on it.

Show this grid at startup

Drag a column header here to group by that column

Doc. No.	Date	T...	Pay To/Receive F...	Description	Curr	Curr. R...	Net Total	Local Ne...	Cancelled
PV-000024	30/06/2007	PV			MYR	1.000000			
PV-000023	27/06/2007	PV	BEST PHONE MAL...		MYR	1.000000	500,00...	500,000.00	
PV-000022	25/06/2007	PV	FUTURE DREAM P...		MYR	1.000000	131,80...	131,800.00	
PV-000020	22/06/2007	PV	POS OFFICE		MYR	1.000000	2,174.00	2,174.00	
PV-000029	21/06/2007	PV			MYR	1.000000			
PV-000021	13/06/2007	PV	BEST PHONE MAL...		MYR	1.000000	16,650.00	16,650.00	
OR-000005	12/06/2007	OR	P2P MARKETING S...		MYR	1.000000	10,000.00	10,000.00	
PV-000019	06/06/2007	PV	TELKOM		MYR	1.000000	918.00	918.00	
							7,268,...	7,268,5...	

Record 1 of 34



J-TECH SYSTEM



New Payment Voucher - [Next Possible No: PV-000030]

Edit Copy Voucher View Window

Pay To:

Description:

Currency Code: MYR Currency Rate: 1.000000

Voucher No: <<New>>

Date: 21/04/2014

2nd Voucher No:

Payment Voucher

Payment Method	Cheque No.	Payment Amount	Bank Charge	To Bank Rate	Payment By	Is RCHQ.	RCHQ. Date
CASH		0.00	0.00	1.000000		<input type="checkbox"/>	

Record 1 of 1

Bank Account Balance for CASH as at 21/04/2014 is RM 498,194.00

Total Payment: 0.00

Main External Link Note CIMB Bank GIRO Setting

Account No: 123456

BNM Code: 08

Beneficiary ID: 012345678ABCabc

After save, proceed with new Payment Voucher

Save Save & Preview Save & Print Cancel

Cash Book is under G/L. The purpose of this step is to do CIMB Bank GIRO setting for Cash Book. The user can create new Cash Book Payment Voucher or edit current payment. The CIMB Bank Setting control in Cash Book Payment Voucher will be displayed if the user chooses the payment method which is required to maintain the Bank Setting in Payment Method Maintenance.

5. CIMB Bank GIRO Payment

CIMB Export GIRO Payment

Filter Options

Payment Date: 01/04/2007 to 30/06/2007

Document No: Filter by range from PV-000001 to PV-000030

Payment Method: Filter by range from BANK to CASH

Currency: No filter

Cancelled Status: Show Uncancelled

CIMB Options

Payment Date: 21/04/2014

Inquiry Export As TXT Reset Payment Close

Result

Search Result Keep Search Result

Check All Uncheck All Uncheck All in Selection **Clear all unchecked records from the grid**

Drag a column header here to group by that column

...	Doc. No.	Date	Pay To/Receive From	Curr.	Currenc...	Payment...	Local Pa...	Payment...	Tax	Cancelled
<input checked="" type="checkbox"/>	PV-000016	23/05/2007	TELEKOM	MYR	1.000000	888.00	888.00	CASH	0.00	F
<input checked="" type="checkbox"/>	PV-000019	06/06/2007	TELEKOM	MYR	1.000000	918.00	918.00	CASH	0.00	F
<input type="checkbox"/>	PV-000030	21/04/2007		MYR	1.000000	0.00	0.00	CASH		F

0.00

Record 3 of 3

- Open the CIMB Bank GIRO Payment and press the **【Inquiry】** button to display the records based upon your filter options. And then select required records to Export as TXT file. The selected record must be same payment method.
- Payment Date Option can be utilized to set the date for the transfer payment.

File name: CIMB21042014175424.txt

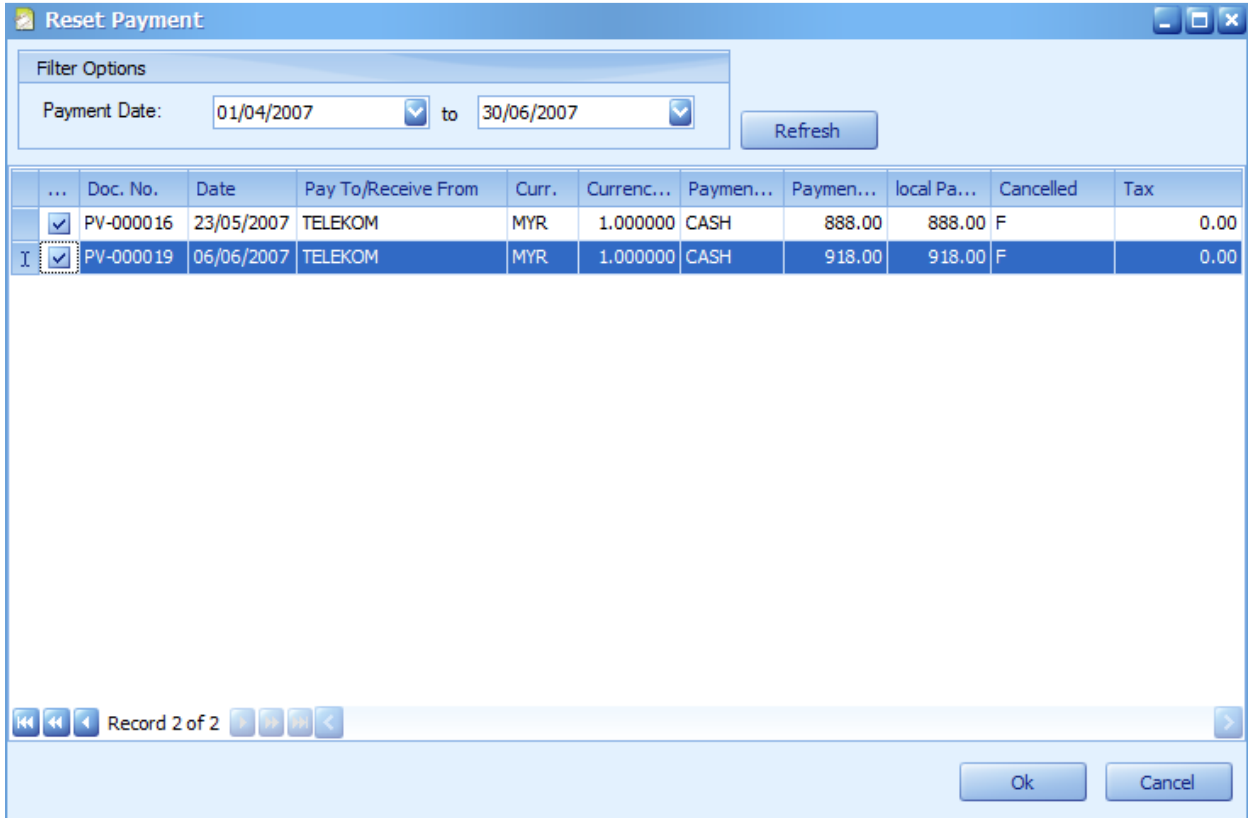
Save as type: Text file (*.txt)

Hide Folders

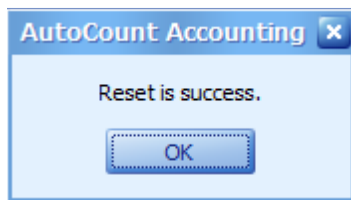
Save Cancel

Once the user presses **【Export as Text】** button, the above dialog box will be displayed and then the user can choose the particular destination to save the txt file.

6. Reset Payment

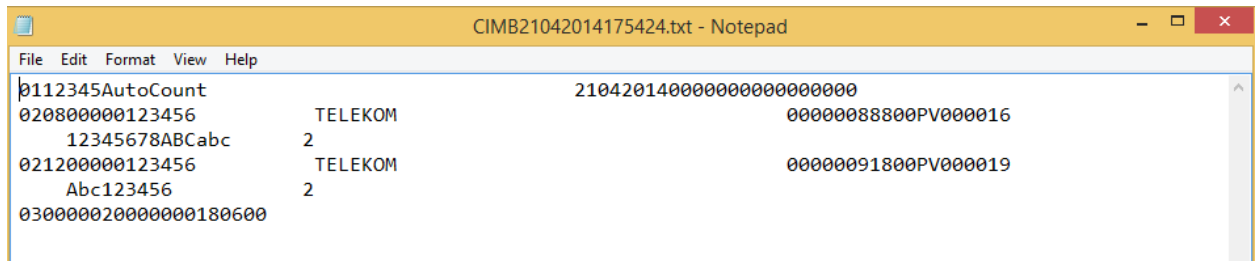


...	Doc. No.	Date	Pay To/Receive From	Curr.	Currenc...	Paymen...	Paymen...	local Pa...	Cancelled	Tax
<input checked="" type="checkbox"/>	PV-000016	23/05/2007	TELEKOM	MYR	1.000000	CASH	888.00	888.00	F	0.00
<input checked="" type="checkbox"/>	PV-000019	06/06/2007	TELEKOM	MYR	1.000000	CASH	918.00	918.00	F	0.00



The Reset Payment interface is showed as above when pressing the **【Reset Payment】** Button. The user can view all exported records by clicking Refresh button and then select the corresponding records to reset. Once the reset payment is successfully done, another prompt will show the successful message to inform the user.

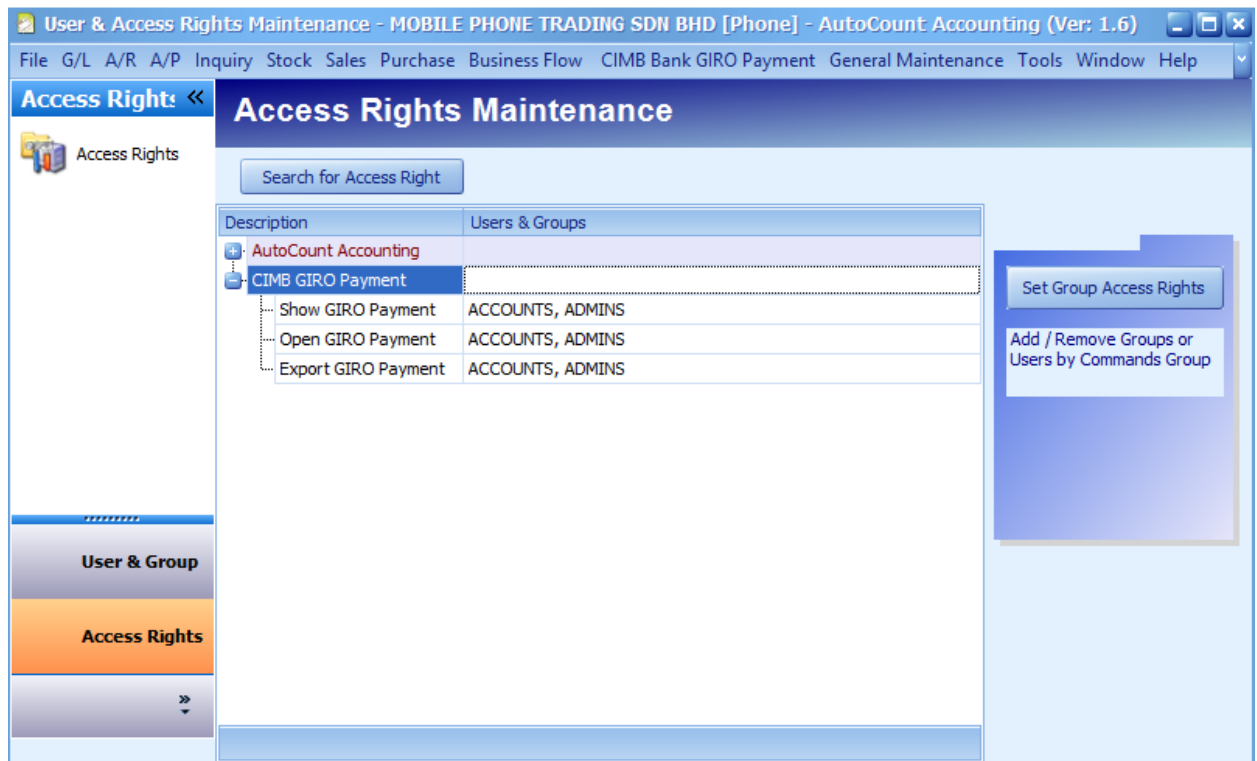
7. Output of the TXT File



```

CIMB21042014175424.txt - Notepad
File Edit Format View Help
0112345AutoCount                210420140000000000000000
020800000123456                TELEKOM                    0000088800PV000016
    12345678ABCabc                2
021200000123456                TELEKOM                    00000091800PV000019
    Abc123456                    2
030000020000000180600
  
```

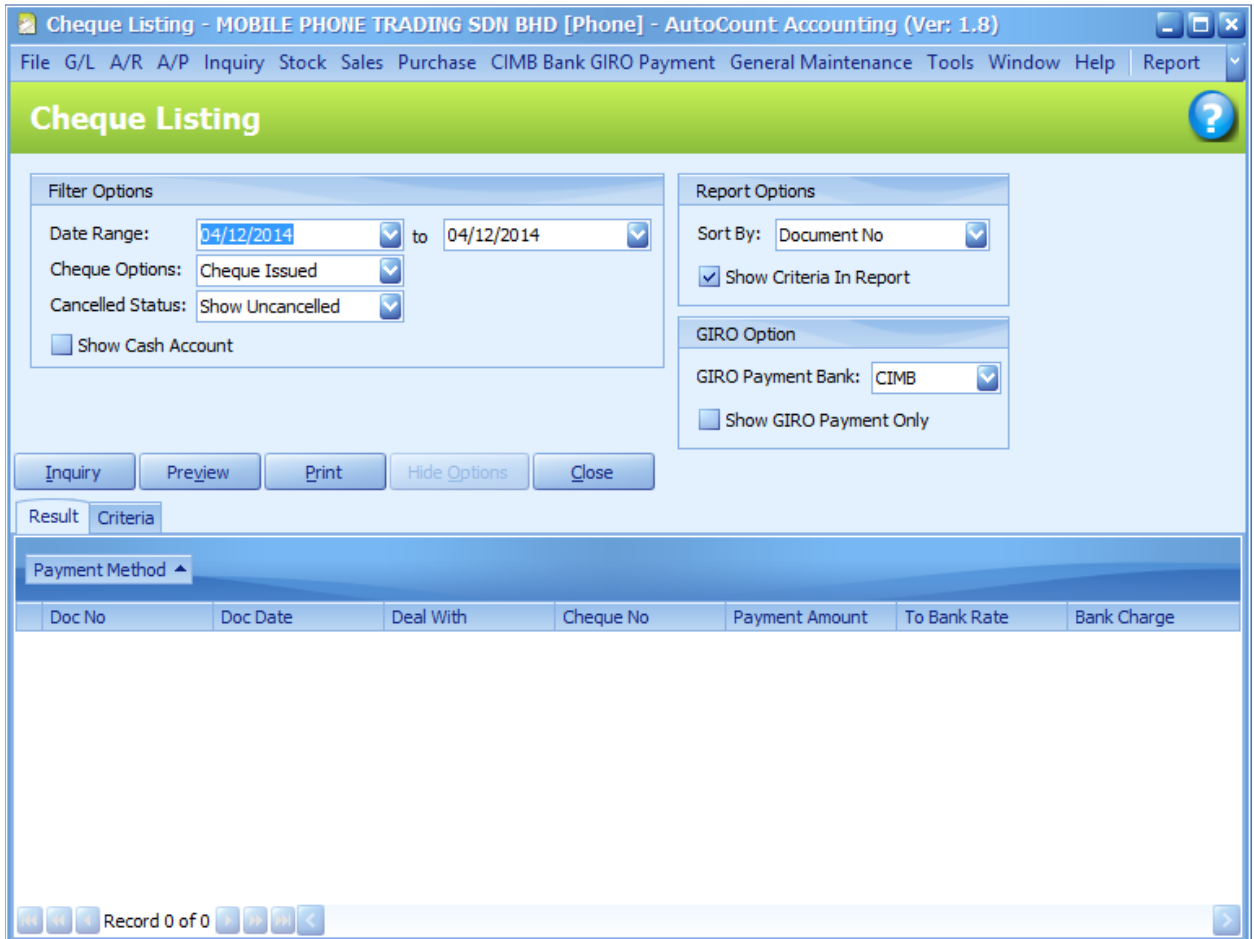
8. Access Rights



The user only can be allowed to use the GIRO payment function when having the valid access rights.

- 【 Show GIRO payment 】 refers to the user who can show the GIRO payment;
- 【 Open GIRO payment 】 refers to the user who user can open it;
- 【 Export GIRO payment 】 refers to the user who can export the file.

9. Cheque Listing Report



Cheque Listing

Filter Options

Date Range: 04/12/2014 to 04/12/2014

Cheque Options: Cheque Issued

Cancelled Status: Show Uncancelled

Show Cash Account

Report Options

Sort By: Document No

Show Criteria In Report

GIRO Option

GIRO Payment Bank: CIMB

Show GIRO Payment Only

Inquiry Preview Print Hide Options Close

Result Criteria

Doc No	Doc Date	Deal With	Cheque No	Payment Amount	To Bank Rate	Bank Charge
Record 0 of 0						

User can use the Cheque Listing Report to view the transaction generated by GIRO Payment. They are required to select the CIMB in GIRO Option and tick the Show GIRO Payment Only to view the GIRO Payment Transaction.